



Municipality of Mississippi Mills

ACCESSIBILITY ADVISORY COMMITTEE AGENDA

Thursday, February 6, 2025

3:00 p.m.

Hybrid

3131 Old Perth Road.

	Pages
A. CALL TO ORDER	
B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF	
C. APPROVAL OF AGENDA Recommended Motion: THAT the agenda be approved as presented.	
D. APPROVAL OF MINUTES Recommended Motion: THAT the minutes dated December 5, 2024 be approved.	2 - 4
E. DELEGATIONS AND PRESENTATIONS	
F. REPORTS	
G. BUSINESS ARISING OUT OF MINUTES	
G.1 Staff Update re: Reserves	
G.2 List of Identified Barriers within the Municipality	5 - 9
H. ROUND TABLE	
I. INFORMATION AND CORRESPONDENCE	
J. OTHER / NEW BUSINESS	
J.1 Council Direction: Readability of the Municipal Website	
J.2 Create a priority list of municipal facility locations to visit at future meetings	
K. MEETING ANNOUNCEMENTS	
L. ADJOURNMENT	



The Corporation of the Municipality of Mississippi Mills
Accessibility Advisory Committee Meeting
MINUTES

December 5, 2024
3:00 p.m.
Council Chambers, Municipal Office
3131 Old Perth Road

Committee Present: Kristen Ray
Myrna Blair
Heather Landry

Committee Absent: Morgan Wall
Deputy Mayor Minnille

Staff Present: Casey Munro, Deputy Clerk

A. CALL TO ORDER

The chair called the meeting to order at 3:05pm.

B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

C. APPROVAL OF AGENDA

Moved by Myrna Blair

Seconded by Heather Landry

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Moved by Myrna Blair

Seconded by Heather Landry

THAT the minutes dated October 3, 2024 be approved.

CARRIED

E. DELEGATIONS AND PRESENTATIONS

The Committee received a delegation from Naismith Public School advocating for installing steps under sinks in municipal facilities.

E.1 Naismith Public School - First “Step”: A Naismith Memorial Approach to Accessibility

F. REPORTS

G. BUSINESS ARISING OUT OF MINUTES

H. ROUND TABLE

I. INFORMATION AND CORRESPONDENCE

The committee discussed reviewing municipal facilities throughout the year to review for potential accessibility recommendations.

Staff Direction: Provide the committee with the current list of identified barriers within the municipality.

I.1 Letter re: John Levi Community Centre

J. OTHER / NEW BUSINESS

Staff advised the committee that the Accessibility Advisory Committee did have \$5000 in funds set aside in reserves. The Committee discussed using the funds to purchase some step n' washes for the Municipal Arenas

Staff Direction: Look into the AAC reserve fund and see how the funds can be spent.

Moved by Kristen Ray

Seconded by Heather Landry

THAT the Accessibility Committee use the reserve fund to purchase 4 of the step n' wash stairs for the arena's.

CARRIED

K. MEETING ANNOUNCEMENTS

Staff advised that the January AAC meeting would be cancelled, and the committee would reconvene on February 6th.

L. ADJOURNMENT

Moved by Heather Landry

Seconded by Myrna Blair

THAT the meeting be adjourned at 3:37 pm.

CARRIED

Jennifer Russell, Deputy Clerk,
Recording Secretary

2021 ACCESSIBILITY REPORT - IDENTIFIED BARRIERS

ALMONTE DAYCARE CENTRE – 208 STATE STREET						
TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Almonte Daycare	No elevator to second floor	Install elevator	Low	Major renovation	If a child with disabilities attends the daycare their programming takes place on first floor
P	Almonte Daycare	Accessible Parking	Install more spaces	Medium	2025	No place to drop off persons with disabilities and parking is limited
P	Almonte Daycare - Washrooms	Doorways, sinks taps, counters, toilets	Lower counters upgrade fixtures, install accessible doors with push buttons and alarms	Medium	2025	If a child with disabilities attends they cannot reach the taps, or use facilities at ease, and no privacy.
A new daycare location at Holy Name of Mary opened in 2019 and is fully accessible. Any child requiring greater accessibility would be provided a spot at that location.						

2021 ACCESSIBILITY REPORT - IDENTIFIED BARRIERS

ROADS & PUBLIC WORKS – 3131 OLD PERTH RD						
TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Municipal Garage - Washrooms	Not accessible	Renovation	Low	2022+	Pending Facility Needs Assessment
P	Municipal Garage - Entrance	Not accessible	Renovation	Low	2022+	Pending Facility Needs Assessment
A	Sidewalks in Almonte and Pakenham	Sidewalks are uneven and not all sloped to accommodate passage by wheelchairs and strollers	Reconstruct sidewalks	High	Incorporated yearly	Each year there is a budget allocated to sidewalk repairs. The list of repairs is prioritized by Public Works Department.
P	Sidewalk on Little Bridge Street	Sidewalk too high off the road	Extend railing	Medium	2021-2022	Little Bridge Street sidewalk will likely be addressed when the downtown revitalization project is realized likely in 2021-2022

2021 ACCESSIBILITY REPORT - IDENTIFIED BARRIERS

PUBLIC LIBRARY – ALMONTE BRANCH – 155 HIGH ST						
TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Reception counter	Counter requires an overhang to accommodate a wheelchair	Move the counter wall	Low	2021-2023	Patrons can approach the accessible low counter for exchange of materials but we need to have an overhang to accommodate a wheelchair. Estimated cost-\$500.
P	Door leading into meeting area	Door is too narrow to accommodate wheelchair	Enlarge doorway	Low	2022-2024	The door from the quiet room meets accessibility standards (greater than 32 inches). The other door will be widened when the Almonte Branch is renovated in 2022. Estimated cost (if done outside of renovation) - \$3000.
P	Accessible bathroom- outside access	Build an accessible public bathroom- accessible from outside when library closed.	Build a new bathroom	Low	2022-2024	This could be included in the Almonte Branch renovation if approved.

ALMONTE OLD TOWN HALL – 14 BRIDGE STREET

2021 ACCESSIBILITY REPORT - IDENTIFIED BARRIERS

TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Sidewalks	Uneven, cracked	Need repair	Low	2025	Hard for someone in a wheelchair to maneuver. This will be addressed by Public Works during their annual budget for sidewalk repair.
P	Washrooms on first floor	Doors are not automated	Install power assist doors	High	2021	Priority increased due to the amount of tourism.

ALMONTE & DISTRICT COMMUNITY CENTRE – 182 BRIDGE STREET

TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Access onto the Curling Rink Surface	No accessible access onto curling slab, 2 sets of steep stairs	Review options	Low	2025	Complete a detailed review of accessible options (eg. stairlift, ramp, renovation) for access to curling rink. Options were presented to AAC for consideration. Will require approx. \$50,000 to complete

GEMMILL PARK – 182 BRIDGE STREET

2021 ACCESSIBILITY REPORT - IDENTIFIED BARRIERS

TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Gemmill Park parking lot	Access from parking lot to park has large gravel and is hard for wheelchairs and walkers	Pave a path or sidewalk to park entrance	Low	2023	

MUNICIPAL BUILDING – 3131 OLD PERTH RD

TYPE OF BARRIER	LOCATION	DESCRIPTION	REMEDY	PRIORITY	ESTIMATED COMPLETION DATE	COMMENTS
P	Public washrooms	Accessible washroom doors are not automated	Install automated doors	Low	2022	